

Document Submission Details

Sr No.	Documents to be Submitted	Submission time
1	Joining Report with Data Sheet	Within 1yr from date of award letter- immediately after joining
2	Utilisation Certificate, Statement of Expenditure and Claim Form (Grant -in -aid bill)	After every 31st March i.e. the close of financial year
3	Ph. D Registration Document - Confirmed	After completion of 1 year from Date of joining
4	First year Progress Report	After completion of 1 year from Date of joining
5	Three Member Assessment Committee Report for upgradation from JRF to SRF alongwith Progress report for 2 years	After completion of 2nd year from Date of joining
6	Progress report- SRF	After completion of 3rd year from Date of joining
7	Three Member Assessment Committee Report for continuation of fellowship from 4th to 5th year	After completion of 4th year from Date of joining
8	Consolidated progress report for 4 years	After completion of 4th year from Date of joining
9	Ph. D Submission documents as per procedure attached	After submission of Ph. D. Thesis

Note:- All the above formats can be downloaded from our website- www.nccs.res.in,

All the forms should be submitted in original with original signature and office stamp



समन्वयक/Co-ordinator
इंजीनी-वेतन/DBT-JRF Programme